

CEPIC CONGRESS 2010 Dublin

9th -13th June 2010

AVIVA Stadium, Dublin, Ireland



Trade Stand Information

1. PRACTICAL INFORMATION

Location

The conference will take place at the Aviva Stadium from 9th – 13th June 2010. The exhibition area will be the Atrium, which is the registration/ information desk area and also the entrance for all delegates. This will ensure a constant flow of delegates by the exhibition area each day.

Opening Hours of Trade Stands

Thursday 10 th June	9:00 hrs-18:00 hrs
Friday 11 th June	9:00 hrs-18:00 hrs
Saturday 12 th June	9:00 hrs-17:00 hrs

Set-up of Trade Stands

Wednesday 9 th June	08:00 hrs-18:00 hrs
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Dismantling of Trade Stands

Saturday 12th June from 17:00 hrs-20:00 hrs.

All items must be removed from the Aviva Stadium by 20.00 hrs on Saturday 12th June. There are no secure facilities to store any items beyond this time.

Preliminary Programme – please see conference website

<http://www.cepic.org/congress>

Conference Contact

Contact: Sylvie Fodor E-mail: dublin2010@cepic.org
On-site contact during the congress: Karen Sahoy Mobile: + 44 7990 793246

2. TRADE STAND SPACE

Rental of floor space with plasma screen

Booth size = (2m x 2m)

1 power point (13amp socket)

1 table, baize and 2 chairs

WiFi

If you need any equipment above what is provided as standard please contact dublin2010@ceplic.org.

3. TRADE STAND ENTITLEMENTS

Conference Package

In addition to the trade stand as detailed above, the trade stand package also includes:

*Entrance to the CEPIC Congress for the 2 trade stand holders (incl. Welcome Reception and Annual Industry Party).

*Each Sponsor/Exhibitor will be listed in the Congress Programme, distributed to all Congress Delegates.

Please forward the following information to dublin2010@ceplic.org:

1 logo (jpeg format) by 24th May 2010 for inclusion in the final online programme.

4. VENUE INFORMATION

Storage

Storage space in the Congress centre is limited. Packages arriving prior the Congress should be shipped using the Label provided or addressed as follows:

Attn:

Cailín Keaney

Compass Catering Office,

AVIVA Stadium

Dublin 4

Ireland

Packages should not arrive prior Friday 4th June and not later than Tuesday 8th June 2010. Please note that the AVIVA Stadium does not accept responsibility for packages left for courier collection after the meeting.

Security

AVIVA Stadium CEPIC Areas will be locked each evening at 18:30 hrs and opened at 07:30 hrs each morning during the Congress.



Internet Access

Internet access is available in the AVIVA Stadium free of charge. Details for accessing WiFi will be available on arrival.

Special Materials

Any exhibitor proposing to exhibit equipment using gases (incl. Compressed air), laser equipment, radiological equipment, or biohazards should provide written details in advance for approval by the Stadium Safety/Security Officer. Please address this to Cailin Keaney and e-mail to dublin2010@ceplic.org.

Access / Car Parking

There is very limited public parking onsite as the venue is in a residential area. Any specific parking requirements need to be approved in advance. There are height restrictions at selected entry points of 2.3 metres.

5. Shipping

Transport / Customs Formalities / Delivery of Materials

Official Shipping Agent is:
Uniroad International Freight Ltd
Unit 88
Baldoyle Industrial Estate
Baldoyle
Dublin 13

Contact: Leslie
Tel.: 353 1839 3736
Fax: 353 1839 3472

6. EXHIBIT RULES & REGULATIONS

Conducting Exhibits

Canvassing or distributing advertising materials outside the exhibitor's own stand is not permitted. Character of the exhibit is subject to approval of the Exhibit Committee. Management (CEPIC and the AVIVA Stadium) reserves the right to refuse applications of the exhibitors not meeting the standards required or expected, as well as the right to curtail exhibits or parts of exhibits which reflect against the character of the meeting. We expect that all products will be up to professional standard. This applies to displays, literature, advertising, novelties, souvenirs, conduct of persons, etc.

Noisy publicity of any kind, in particular loudspeakers, are not permitted.

Liability

The exhibitor agrees to keep the occupied premises from any damage and to strictly comply with the exhibit regulations and with the terms and conditions of CEPIC and VenuesIreland: In cases of violation charges will be imposed on the exhibitor.

Insurance

Exhibitors wishing to insure their materials, goods or exhibits against theft, damage by fire, accidents, or loss of any kind, must do so at their own expense.

Fire Protection

All materials used in the exhibit must be flameproof and fire resistant in order to conform to local fire ordinances with the 1981 Fire Services Act. All displays are subject to inspection by the fire marshal. Any exhibits or parts thereof found not to be fireproof may be ordered to be dismantled. All aisles must be kept clear at all times, and fire stations and extinguishing equipment are not to be covered or obstructed.

Subletting of Space

The subletting of space is prohibited.

General

No part of the trade stand may exceed the given stand limits. Trade Stand holders undertake to keep their stand open throughout the entire Congress. They also undertake not to remove any exhibits or dismantle their stand before 17:00 hrs on Saturday 12th June 2010.

All matters and questions not covered by these regulations are at the discretion of the management (CEPIC). These regulations may be amended at any time by the management, and all amendments that may be so made shall be equally binding upon publication on all parties affected by them as the original regulations.



CEPIC

Centre of the Picture Industry